

**INFORMATION NEEDED
TO APPLY FOR A DETACHED ACCESSORY STRUCTURE**

1. Completed Application to Construct, Repair, or Renovate a Shed, Sign, or Fence.
2. One set of plans to include:
 - Information on foundation or piers. (Foundation is required for any structure over 120 sq. ft.)
 - Depth of piers or foundation.
 - Piers – Need to show number of piers and distance between each one.
 - Size (of lumber), span (distance between supports and 1½ bearing each end) and spacing (on center distance) of:
 - a. Floor joist
 - b. Ceiling joists
 - c. Rafters – (Span – horizontal and distance between support and peak)
 - d. Wall Framing – Size and spacing
 - Need to know header information on windows and door(s).
 - If trusses are being used, need the engineering report from the truss company.